



02 January 2024

Dear Parents/Guardians,

I) General Matters

Welcome

1. We warmly welcome everyone back to school for Term 1 of 2024. We hope that all of you have had a restful and enjoyable break with family and friends. We would also like to extend a warm welcome to the parents and students of our new Secondary 1 cohort.

Reporting Time and Dismissal Time

2. All students are to report to school by 7.30am before we commence with morning assembly. For term 2, we are considering including white space in the morning from 7.30 to 8.30 am and will only start morning assembly at 8.30 am. We will furnish you with the details once this is confirmed closer to the implementation date.

3. The dismissal time for the different levels and streams are indicated in the table below:

Classes	Mon	Tue	Wed	Thur	Fri
All Levels	2.40pm	2.40pm	2.40pm	2.40pm	12.20pm
	3.00 pm – 6.00 pm CCA		3.00 pm – 6.00 pm CCA		3.00 pm – 6.00 pm CCA

Key Events for Term 1, 2024

4. Listed below are the key events and their respective dates.

Date	Event	Participants / Remarks
Tue 2 Jan – Thu 4 Jan	Sec 1 Orientation and GRC Induction Week Chat with Principal on 4 Jan, 7.30 pm (Optional)	Sec 1 students Sec 1 parents
Tue 2 Jan – Thu 4 Jan	GRC Induction Week	Sec 2 – Sec 5 students
Thu 4 Jan (PM)	Polytechnic Open House	Sec 4 & 5 Express & NA students
Mon 8 Jan	Start of CCA	Sec 2 & above
Wed 10 Jan	Temperature Taking Exercise	All students
Fri 12 Jan	Sec 1 CCA Open House	Sec 1 students
Fri 12 Jan (In-School) 5.30 pm	Sec 1 Parent Teacher Meeting	Sec 1 students & parents
Thu 1 Feb	CCA Selection	Sec 1 students
Fri 2 Feb (PM)	Sec 4/5 Parent Teacher Meeting	Sec 4/5 students & parents



Thu 8 Feb	Chinese New Year Celebration	All students
Mon 12 Feb	Chinese New Year	Public Holiday
Tue 13 Feb	Chinese New Year	School Holiday
Fri 12, 26 Jan, 9*, 23 Feb, and 8 Mar	Blended Learning Days	Sec 2 & above (* Special BL package for all levels)
Thu 15 Feb	Total Defence Day	All students
Fri 16 Feb – Thu 22 Feb	Weighted Assessment 1	All students
Mon 26 Feb – Fri 1 Mar	MTL Fortnight Week 1	MTL students
Thu 29 Feb (PM)	Class Leaders' Training	Sec 1-5 Class Leaders
Thu 7 Mar (PM)	Parent Teacher Meeting	Sec 2 & Sec 3 students & parents
Sat 9 Mar to Sun 17 Mar	March Holidays	School holidays

Parent Teacher Meetings (PTM)

5. In fostering greater partnership with parents, we would like to invite you to join us for the 2024 PTMs in person. We will inform you of any change to this arrangement should there be any change in the national posture on large group face-to-face meetings.

Level	Date	Key Aspects
Sec 1	Fri 12 Jan 2024 5.30pm – 7.30pm	<ul style="list-style-type: none"> • S1 Programmes • CCA matters
Sec 2	Thu 7 Mar 2024 5.30pm – 7.30pm	<ul style="list-style-type: none"> • S2 programmes • 2024 Sec 3 Subject Combination
Sec 3	Thu 7 Mar 2024 5.30pm – 7.30pm	<ul style="list-style-type: none"> • Sec 3 programmes
Sec 4/5	Fri 2 Feb 2024 5.30pm – 7.30pm	<ul style="list-style-type: none"> • Sec 4/5 programmes • National Examination matters

Health, Safety and Temperature Taking Exercise

6. You are reminded not to send your child/ward to school if they are unwell or have flu-like symptoms. Please bring them to consult a doctor instead, and update your child's Form Teachers with the relevant MC. Let's continue to practise good personal hygiene, and exercise social responsibility at all times.

7. You may drive your child to school in the morning but please be reminded to drive slowly and exercise caution around and within the school campus.



8. The school will be conducting a temperature-taking exercise on Wednesday 10 Jan. Students are reminded to bring their own personal thermometers for the exercise.

Student Well-Being – Lockers

9. Every student will be given a locker for them to safekeep their Personal Learning Device (PLD), handphone and other personal items. The locker is complimentary.

II) Academic Matters

2023 GCE N Level Results

10. The 2023 GCE N Level Results was released on 18 December 2023 and it gives me great pleasure to share that our students have done well.

Normal (Technical) Stream:

- 100% qualify for ITE.
- 100% passes in Basic Chinese, Basic Tamil, and Art.
- Over 90% passes in Basic Malay, and Nutrition and Food Science.

Normal (Academic) Stream:

- 20.3% qualify for the Polytechnic Foundation Programme (PFP).
- 52.5% qualify for the Direct-Entry-Scheme to Polytechnic Programme (DPP).
- 100% passes in Chinese, Malay, Tamil, Principles of Accounts, Art, Nutrition and Food Science, and Science (Biology/Chemistry).
- Over 90% passes in English, Humanities (Social Studies, Geography), Humanities (Social Studies, History), Mathematics, Science (Physics/Chemistry), and Nutrition and Food Science.

Full Subject-Based Banding for Sec 1, 2 and 3s

11. We are now in our third year of implementing Full Subject-Based Banding (Full SBB). Our Sec 2, 3 students as well as our new Sec 1 students will be grouped in mixed form classes, comprising students from all courses of study. Students will attend lessons with their form classes for the following subjects: Character and Citizenship Education, Music, Physical Education and for Lower Secondary Art, Design & Technology as well as Food and Consumer Education.

12. For other academic subjects, namely English, Mother Tongue Languages, Mathematics, Science, and the Humanities, students will be attending lessons based on their subject classes. These subject classes will be organised based on their respective course levels [N(T), N(A) or Express].

13. The common learning experience through the mixed form classes creates a valuable setting for students to mingle, build meaningful friendships, and appreciate different perspectives. With Full SBB, we are moving towards one secondary education, with many subject bands to better meet our students' learning needs. This is part of the broader shift in



our education system to recognise the strengths and interests of our children, and to help them build their confidence and develop intrinsic motivation to learn for life.

Blended Learning Days

14. Blended Learning (BL) aims to nurture self-directed and independent learners who are passionate and intrinsically motivated. BL days comprise a mix of curriculum coverage and Student Initiated Learning (SIL) and will be conducted on alternate Fridays in Term 1. We are considering conducting BL Days weekly from term 2. We will furnish you with the details once this is confirmed closer to the implementation period.

15. For the first BL Day on 12 Jan, Sec 2, 3, 4 & 5 classes will learn from home, while the Sec 1 classes will report to school. Sec 1 students will continue to report to school on Blended Learning Days for lessons until they receive their learning devices.

Revised Assessment Policy with effect from 2023

16. In line with MOE's announcement of the removal of Mid-Year Examinations (MYE) for secondary schools from 2023 onwards, we have done a review of our assessment policy.

17. With the removal of the MYE, Formative Assessment (e.g. daily work, projects, performance tasks, homework etc.) plays an important role in informing students about their learning progress and in identifying learning gaps to address. Our students' performance in Formative Assessment helps teachers to evaluate the students' readiness for Summative Assessments - Weighted Assessments (WAs) and End-of-Year Examination (EYE).

18. WA1 for all levels will be from Fri 16 Feb until Thu 22 Feb. During this period, CCAs will continue but will be scaled down. We seek your partnership and support in supervising your child/ward closely as he/she prepares for his/her assessment.

III) Student Development Matters

Key personnel overseeing student holistic development.

19. In supporting the quality of school experience for our students including their pastoral care and socio-emotional support, the Student Development Team led by our Year Heads (YHs) will work closely with Head of Departments (HODs), Form Teachers (FTs) and Multi-Skilled Team (MST). We will partner you in this holistic development endeavour for your child.

S/N	Appointment	Name
1	Year Head 1	Mr Aathi Neelan
2	Year Head 2 & Overall LS Year Head	Ms Mastura Bte Ahmad
3	Year Head 3	Mr Gideon Loh
4	Year Head 4 & Overall US Year Head	Ms Karen Kim
5	Assistant Year Head 1	Ms Charmaine Wah
6	Assistant Year Head 2	Mr Goh Keng Teck
7	Assistant Year Head 3	Ms Ember Chen
8	Assistant Year Head 4/5	Mr Andy Ng
9	Senior School Counsellor	Mr Seth Koh
10	School Counsellor	Ms Stella Kae



11	Senior Special Needs Officer	Mr Mohamad Faisal
12	Student Welfare Officer	Mr Zulkifli Mohamed Saat
13	ECG Counsellor	Ms Sherry Long Ai Sin

Polytechnic Open House for Sec 4 and 5 (Express and Normal Academic)

20. Some of the Polytechnics will be holding their Open House on Thu 4 Jan 2024. There will be a variety of talks to engage students on the various courses in the polytechnics and students are encouraged to check their websites and attend these sessions.

21. Transport arrangements have been made for all Sec 4/5 students (Exp and NA) to attend one Open House of their choice on Thu 4 Jan afternoon. They will be dismissed at 12.30pm on that day and board the bus from 1.30 pm onwards. Students are expected to arrive back in school around 5.30pm, depending on the polytechnic they are visiting. More information will be provided to students on the second day of school.

Applied Learning Modules (ApLMs) for Sec 3 Cohort

22. To support students as they explore their future career choices, Sec 3 students can sign up for Applied Learning Modules conducted at the polytechnics, ITEs and schools. These electives will help students discover their strengths and interests by giving students the opportunity to apply their learning to authentic learning contexts and to make sense of how their knowledge can be translated into real world applications. More information will be provided by the ECG team when the school term starts.

IV) Other Matters

Staff Matters

23. We warmly welcome the following colleagues who have joined us this year.

S/N	Name of Staff	Appointment	Effective Date
1	Ms Lynn Wu Jie Ru	Teacher, Design and Technology	2 Jan 2024
2	Mr Darren Chin Jia Wei	Trainee Teacher, Biology and Chemistry	2 Jan 2024
3	Ms Chloe Shania Phua	Trainee Teacher, English Language and Social Studies	2 Jan 2024
4	Ms Lee Yuan Ching	Trained Teacher, Chinese Language and Literature	2 Jan 2024
5	Ms Rubina Rasha	Teacher, Biology and Mathematics	18 Mar 2024

24. We would like to thank the following staff who have left the school.

S/N	Name of Staff	Appointment	Effective Date
1	Ms Kavtha d/o Palachandran	Teacher, Art	2 Jan 2024
2	Mr Ricky Reuban	Teacher, History	2 Jan 2024



Updates on BRD website and Instagram

25. The school publishes relevant announcements on our school website and Instagram. For more key events for Term 1 are listed in Annex A. Do access the school website at <http://broadricksec.moe.edu.sg/> and Instagram at [@BROADRICK_SEC_OFFICIAL](https://www.instagram.com/BROADRICK_SEC_OFFICIAL) for further announcements and updates.

26. I would like to thank you in advance for your co-operation and support. My staff and I would like to wish you and your child/ward a happy, safe and fruitful year ahead.

Yours sincerely,



Mr Ng Tiong Nam
Principal